

INTAKE FORM

-- Getting the Basic Information

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Date _____

Name of Intake Counselor _____

Has the servicemember called/emailed the GI Rights Hotline? _____

Has the servicemember called an attorney? _____

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Servicemember Information:

Name _____ Rank _____

Address: _____

City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

Work Phone _____

Fax _____ Email _____

Base (name, city, state): _____

Unit _____

Name of Commanding Officer _____

Branch of Service: Army ___ Navy ___ Marines ___ Air Force ___ Coast
Guard ___

MOS:

Estimated ETS:

Date Enlisted:

Amount of Time in the Service: _____

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Notes:

DEP _____

DEP ONLY: Enlistment Date _____

Scheduled Entry Date _____

ROTC _____

IADT (Initial Active Duty Training) _____

Date Entered Active Duty _____ Date (s) he signed the
contract? _____

Years of Active Duty Enlisted For _____

Special Forces _____

Served During Combat _____

Active or Inactive _____

On leave _____

Reserves _____ Reserve Unit? _____

Individual Ready Reserves (IRR) _____

National Guard _____ State _____

Drilling _____

Completed Basic Training? _____ Where? _____ When? _____

Stationed during Basic Training? _____

AIT _____ When? _____ Where? _____

Stationed during AIT? _____ When? _____

Exposed to gases during Basic or AIT training? _____

Has the GI considered filing any discharges?

In the process of preparing a discharge?

Filed a discharge?

Appealed a discharge?

Contacted Congresspeople?

Contacted the media? _____ Used the media to publicize his/her case?

Any prior or pending punitive actions taken against in the GI?

(Punitive actions while either in active or inactive status)?

What does the GI want to do or accomplish?

What is the GI's support system?

AWOL / UA

AWOL since _____

Missed Troop Movement? Yes ___ No ___

Charges Pending before having gone AWOL/UA?

Yes ___ No ___

Client wants to:

Seek Discharge ___ Stay in ___ Not sure ___

Conscientious Objection

Medical/Disability

Entry Level Performance (ELS)

Homosexual Conduct

Hardship

Psychological (ODPMC)

Pregnancy

Sole Surviving

Unsatisfactory Performance

Misconduct

Discharge in lieu of court-martial

Erroneous or Defective Enlistment

Minority Enlistment

Other _____

Possible Discrimination Issues:

Sexist ___ Racist ___ Homophobic ___ Size/Weight ___

Whistleblower ___ Other _____